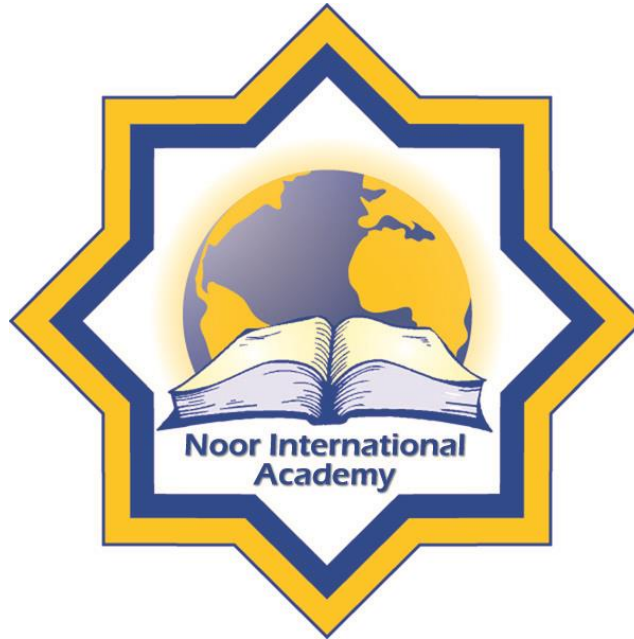


NOOR INTERNATIONAL ACADEMY
C/O 6919 N. Waverly Street
Dearborn Heights, MI 48127
(313) 565-0507; info@niapsa.org



REQUEST FOR PROPOSAL (RFP)

SALE OF TROY PROPERTY

PROPERTY LOCATION: 4050 COOLIDGE HIGHWAY TROY, MI 48098

RESPONSES DUE NO LATER THAN:

Wednesday July 10th, 2024 By 1:00PM

THE "ACADEMY" RESERVES THE RIGHT TO REJECT ALL PROPOSALS

NOTICE: The Academy does not discriminate on the basis of race, color, national origin, sex, age, height, weight, religion, marital status, or disability in their programs and activities.

NOOR INTERNATIONAL ACADEMY - REQUEST FOR PROPOSAL (RFP)

1.0 GENERAL

1.1 Overview

Noor International Academy (“The Academy”) is statutory public-school Academy that is accredited by the State of Michigan and functioning under the Michigan Revised School Code. The Academy is located in Sterling Heights at 37412 Dequindre Rd. Sterling Heights, MI 48310 (11,000 S.F.). The Academy is governed by a Board of Trustees consisting of five (5) appointed members each and each elected for various terms. Currently, the Academy serves Prek-6.

1.2 Objectives

The objective of this Request for Proposal (RFP) is to solicit bids for the sale of the Academy’s Troy, MI property located at 4050 Coolidge Hwy. Troy MI 48098.

1.3 Confidentiality

The information presented in this RFP and any subsequent information provided or received by The Academy or the prospective buyer will be treated as confidential, subject to the Michigan Freedom of Information Act. To the extent permitted by law, all parties agree that they will treat any and all information received as part of this RFP in the same manner as it treats its own internal confidential information.

2.0 BID PREPARATION

2.1 **Mail to OR deliver in person ALL Documents in a SEALED envelope to (faxed bids will not be accepted):**

Mr. Mahmoud Bazzi
Director of Operations
C/O Noor International Academy
6919 N. Waverly Street
Dearborn Heights, MI 48127
Phone: (313) 283-7550
Email: mahbazzi@hesedu.com

2.2 Deadline for Submissions

Four (4) copies of your RFP responses, along with two (2) copies of pertinent technical specification materials as may be applicable, must be submitted on or before **1:00 pm, 07/10/2024**. Late and faxed/emailed responses will not be considered.

2.3 Required Documents

Each bid should include a capability summary indicating the following:

- Signed offer letter
- Method of payment
- Proof of funds OR Lender approval

2.4 Contacts for Information

All inquiries concerning this RFP should be directed to:

Mr. Mahmoud Bazzi
Director of Operations
C/O Noor International Academy
6919 N. Waverly Street
Dearborn Heights, MI 48127
Phone: (313) 283-7550
Email: mahbazzi@hesedu.com

2.5 Evaluation/Selection Process

The Board of Directors will validate all proposed documents received on or before July 10th, 2024 by 1:00PM. The Academy Board of Directors will evaluate the bids at its public meeting which will be held as follows:

Noor International Academy: 07/22/2024 at 6:30 PM at the Districts Support Center office located at 6919 N Waverly St. Dearborn Heights MI 48127.

2.6 Rejection of Submission

- The Academy reserves the right to reject any and all submissions received.
- The Academy will not award a purchase agreement solely on the basis of this request and will not be liable for any cost of preparation or delivery associated with the response to the RFP.
- It is anticipated that the Academy will select a buyer from firms who provide written responses. An oral presentation by one or more firms may be required at the Academy's offices after written proposals are received. Please be prepared to make your presentation on short notice. Each buyer should be prepared to discuss and substantiate any of the areas of the proposal submitted. The receipt of a Request for Proposal and a submission of a written proposal by a buyer does not constitute obligation by the Academy for an interview.

- Any restrictions on the use of data contained within a proposal must be clearly stated in the proposal itself. Proprietary information submitted in response to this RFP will be handled in accordance with applicable laws concerning open records. Blanket requests for restrictions will be rejected.

2.7 Rejection Notification

Buyers submitting unaccepted or rejected documents will be notified and may call in person to re-claim their document within ten (10) days of notification.

3.0 TERMS AND CONDITIONS

- All offers must be submitted by 07/10/2024 no later than 1:00PM. Any offers submitted passed the deadline will not be considered.
- All offers MUST be supported with payment method and documentation to provide proof of funds OR lender approval.
- Realtor fees, if any, will not exceed 3%.
- All purchase agreement and legal documentation will be provided by The Academy once a buyer has been selected by the Board of Directors.
- There will be no evaluation committee for this RFP.
- The Board of Directors will hold the responsibility of selecting a buyer.
- Closing will be 30 days once a buyer has been selected.

4.0 TIMELINE

Milestones	Completion Date
1. RFP published to the public	06/25/2024
2. Proposal Deadline	07/10/2024 BY 1:00PM
3. Board of Directors evaluation	07/22/2024 AT 6:30PM
4. Closing on the sale	30 DAYS AFTER SELECTION